



Missouri Department of Natural Resources

Safe Drinking Water Commission Water Protection Program

Meeting Agenda

November 3, 2004

AGENDA

SAFE DRINKING WATER COMMISSION

Notice of Open Meeting and Possible Closed Session

November 3, 2004 - 1:00 p.m.

Holiday Inn University Plaza Hotel & Convention Center
333 S. John Q. Hammons Pkwy.
Springfield, Missouri

<http://www.springfieldhotelstoday.com/holiday-inn-university-plaza-hotel-springfield-missouri-mo.html>

***Special Needs:** People with disabilities requiring special services or accommodations to attend this meeting may make arrangements by calling the PDWP at (573) 751-5331 or by writing several days in advance of the meeting to the PDWP, P.O. Box 176, Jefferson City, MO 65102.*

Open Meeting

1. Call to Order/Introductions
2. Approval of Minutes of the September 9, 2004 Meeting
The commission will amend, if necessary, and approve minutes of the previous SDWC meeting.
3. DWSRF Loan Program and Small Borrower Program Updates -- Mary Clark
The Fall Closing will be December 9. An update on status of the projects and the closing will be provided. Changes to the small borrower loan list will be presented.
4. Update on the Core Commissioners' Workgroup -- John Witherspoon/Dwight Douglas
Update on actions and status of DNR's Core Commissioners' Workgroup, which was formed in the fall of 2003 and held its final meeting on Sept. 24, 2004. The final actions of the group were to endorse a draft rule on appeals and the department's revised requirements for Regulatory Impact Reports.
5. SDWC Operating Guidelines -- John Witherspoon/Linda McCarty
Discussion of revised draft standard operating guidelines. A template for commission and board operating procedures was endorsed by the Core Commissioners' Workgroup in April 2004. This draft is based on the template but has been adapted to the requirements, needs and operating preferences of the SDWC. The commission may adopt the guidelines. The commission will discuss establishing an email address or comment box on its web page to further enhance its accessibility.
6. Primacy Fee -- Darrell Osterhoudt/Linda McCarty
Presentation on the history and background of the primacy fee. The tentative timeline for

renewal of the fee will be discussed.

7. Update from Professional Water Organizations -- Association Representatives
The state drinking water associations will be provided an opportunity to brief the commission on association activities, issues, and concerns.
8. Public Comment and Correspondence
This routine agenda item provides an opportunity for general public comment on any issue pertinent to the commission's role and responsibilities. The commission encourages any and all interested persons to express their comments and concerns.
9. Other
This routine agenda item provides an opportunity for discussion of miscellaneous or last-minute issues.
10. Future Meetings
The commission will discuss future meeting dates and locations.

Closed Session

The Safe Drinking Water Commission may go into closed session at this meeting if such action is approved by a majority vote of the commission members who constitute a quorum, to discuss legal, confidential or privileged matters pursuant to section 610.021(1), RSMo; personnel actions pursuant to section 610.021(3), RSMo; personnel records or applications pursuant to section 610.021(13), RSMo; records which are protected from disclosure by law pursuant to section 610.021(14), RSMo; security systems or structural plans pursuant to section 610.021(18) or (19); or other specific reasons identified pursuant to sections 610.021 and 610.022, RSMo and announced in open session.

Target Adjournment: 3:00 p.m.

For more information contact:

Ms. Cynthia Bowser, MDNR, P.O. Box 176, Jefferson City, MO 65102

Phone: (573) 751-5331

Fax: (573) 751-3110

Email: Cynthia.Bowser@dnr.mo.gov